




Government of West Bengal  
Office of the District Magistrate & District Programme Co-Ordinator  
M.G.N.R.E.G.A. Cell - Siliguri Mahakuma Parishad  
Siliguri Mahakuma Parishad Building (1<sup>st</sup> Floor), Hakimpara, Siliguri

Memo No. 331 /SMP(MGNREGS)

Date : 21 /06/ 2017

6. Sealed quotations are to be submitted to the "District Nodal Officer, MGNREGA Cell, Siliguri Mahakuma Parishad, Siliguri Mahakuma Parishad building, 1<sup>st</sup> Floor, Haren Mukherjee Road, Hakimpara, Siliguri, Pin - 734001". The envelope should be marked - "Rate quote for Audit MGNREGA, SMP (FY 2016-17)".
7. The application must be supported with documents on (i) Registration, (ii) experience certificate for similar type of work and other details as asked for in the notice.
8. Authority reserves the right to accept or reject any or all quotations without assigning any reason whatsoever thereof.
9. The authority is not bound to select the agency/person quoting lowest rate to offer executing the agreement, rather technical/financial resource, experience, reputation etc. will also be considered.
10. Last date for submission of the application is upto 2:00 pm on 3<sup>rd</sup> July, 2017 and will be opened on the same day at 3:00 pm.

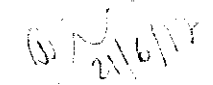
  
District Nodal Officer  
MGNREGA Cell  
Siliguri Mahakuma Parishad

Memo No. 331 (33)/SMP(MGNREGS)/III-5/08

Date : 21 /06/2017

Copy forwarded for information to :-

1. The C.A to Executive Officer, Siliguri Mahakuma Parishad with a request to bring it to the notice of the District Programme Co-Ordinator, MGNREGA and Executive Officer, Siliguri Mahakuma Parishad.
2. The C.A to Addl. Executive Officer, Siliguri Mahakuma Parishad with a request to bring it to the notice of the Addl. District Programme Co-Ordinator, MGNREGA and Addl. Executive Officer, Siliguri Mahakuma Parishad.
3. The Sub-Divisional Officer, Siliguri Sub-Division.
4. The Secretary, Siliguri Mahakuma Parishad with a request to display in the notice board.
5. The Programme Officer, MGNREGA & B.D.O, \_\_\_\_\_ blocks.
6. The Pradhan, \_\_\_\_\_ Gram Panchayat.
7. The S.D.I & C Officer, Siliguri with a request to display in the notice board.
8.  The Sahaj Tathya Mitra Kendra, SMP with a request to upload the same into the website of SMP.
9. Office Notice Board.

  
District Nodal Officer  
MGNREGA Cell  
Siliguri Mahakuma Parishad



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M.G.N.R.E.G.A. Cell - Siliguri Mahakuma Parishad  
Siliguri Mahakuma Parishad Building (1<sup>st</sup> Floor), Hakimpara, Siliguri

Memo No. 334 /SMP(MGNREGS)

Date : 02/06/2017

**Notice for Inviting Quotation for MGNREGA Audit for FY 2016-17**

Sealed quotation is hereby invited for conducting audit of implementing agencies under District MGNREGA Cell, Siliguri Mahakuma Parishad from registered and professional Chartered Accountant Firms having valid Income Tax & Service Tax, registration etc. and three years experience and reputation and expertise in conduction of Institutional Financial Audit of Public Sector / Government / Statutory bodies subject to fulfillment of following criteria.

- The interested firms should have prior experience in conducting audit works for fund of development schemes (specially MGNREGS) at Gram Panchayats, Blocks & District level in a financial year.
- Details of partners along with photo copy of certificate of Institute of Chartered Accounts of India indicating associated or fellow membership must be furnished with the application.
- Number of qualified assistants along with the names and membership numbers and numbers and names of semi-qualified assistants should also be enclosed with the application.

**Details of work :**

1. The volume of transaction for the financial year 2016-17 was Rs. **52.3634 crore** and total number of Programme Implementing Agency/unit involved with MGNREGS are **28 (Twenty eight)** only mentioned here below which would be audited simultaneously at the earliest as per MGNREGS guidelines and orders.

Name of the PIA/Units

1. Office of the DPC, District MGNREGS Cell, SMP.
  2. Office of the Matigara, Naxalbari, Phansidewa & Kharibari block.
  3. Office of the Naxalbari Panchayat Samiti.
  4. Office of the 22 Gram Panchayats under 04 blocks.
2. The auditor will conduct audit into the accounts of all the constituent unit (Gram Panchayats, Panchayat Samiti, Office of the Programme Officer & Block Development Officer and Office of the District Programme Co-Ordinator).
  3. The auditor will also prepare the consolidated statement of accounts of the District, Bank Reconciliation Statement for the entire District and Utilisation Certificate duly signed by the authority and countersigned by the Auditor and submit the same for purpose of consolidation at the State Level.
  4. **The Audit process will be conducted as per guideline received from the letter of Panchayat & Rural Development Department vide no. 2887/(21)/RD/O/MGNREGA/18A-01/16 (Pt-I) Dated 02-06-2017.**
  5. The Date of submission of Audit report will be informed later as per P&RD order.