

OFFICE OF THE SILIGURI MAHAKUMA PARISHAD

Haren Mukharjee Road, Hakimpara, Siliguri

Notice Inviting Quotation

NIQ NO. 08 /SMP of 2022 - 23

Sealed quotations are hereby invited from the bonafide suppliers and agencies for supplying of the following item at Siliguri Mahakuma Parishad office in their own letterhead on such terms and conditions as laid down below.

Sl. No.	Name of article	Specifications/Brands	No. of items (Unit)
1.	Colour Printer	Epson EcoTank L3210 All-in-One Ink Tank Printer	01 (one) no.

Terms & condition:

1. The rates to be submitted both in figure and words in own letterhead of the agency/supplier to be addressed to the undersigned.

2. **Date and time schedule:** -

Start date of submission of sealed quotation	29.08.2022 (during office hour)
Last date & time of submission of quotation papers	06.09.2022 (during office hour)
Quotation will be opened	07.09.2022 at 12:00 P.M.

3. The sealed tender box is being kept in the chamber of the District Engineer, Siliguri Mahakuma Parishad, Siliguri Mahakuma Parishad.

4. The lowest quotationer will have to supply the above mentioned items within 07 days from the date of acceptance.

5. The authority is not bound to select the dealers/reputed suppliers quoting lowest rate rather technical/financial resource, experience, reputation etc. will also be considered.

6. The rate should be inclusive of all taxes and installation charges, if any.

7. Warranty period 01 (one) yr. from the date of supply.

8. Necessary deduction will be made as per existing Govt. Norms.

9. Essential document to be submitted along with the sealed quotation - (a) Valid Pan Card (b) Valid Adhaar Card/Valid Epic Card (c) Valid 15 digit Goods and Services Tax payer Identification Number (GSTIN) under GST Act, 2017, (c) Trade Registration Certificate, (d) P. Tax (Current Challan), (e) IT return.

10. Siliguri Mahakuma Parishad reserves the right to accept or reject any quoted rate received from any firm/agency without showing any reason or any correspondence whatsoever.

sd/-

District Engineer

Siliguri Mahakuma Parishad

1012/1(8)/Tender/
Memo No.SMP

Dated, Siliguri the 26.08.22

Copy forwarded for information to:-

1. The Sabhadhipati, Siliguri Mahakuma Parishad.
2. The Sahakari Sabhadhipati, Siliguri Mahakuma Parishad.
3. The Executive Officer, Siliguri Mahakuma Parishad & District Magistrate, Darjeeling.
4. The Addl. Executive Officer, Siliguri Mahakuma Parishad.
5. The Secretary, Siliguri Mahakuma Parishad.
6. The F.C. & C.A.O., Siliguri Mahakuma Parishad.
7. Notice Board, Siliguri Mahakuma Parishad.
8. The Sahaj Tathya Mitra Kendra, Siliguri Mahakuma Parishad premises for uploading on SMP website.

District Engineer

Siliguri Mahakuma Parishad