

# OFFICE OF THE SILIGURI MAHAKUMA PARISHAD

HAREN MUKHERJEE ROAD, HAKIMPARA  
SILIGURI, DARJEELING

## Notice Inviting E-Quotation No. 06 of 2016-17 (6th Call)

On behalf of the Siliguri Mahakuma Parishad, the Undersigned is inviting E-Quotation from the bonafide & experienced Consulting Agencies for Preparation of DPR (Detailed Project Report) of Roads, Buildings, Bridges & Other Projects in various areas under Siliguri Mahakuma Parishad jurisdiction in the district of Darjeeling related to different Govt. projects for the works as mentioned in annexed list. Three numbers of Agencies will be empanelled in each category. The intending quotationers/bidders may visit the Website, namely- <http://wbtenders.gov.in> for the tender notice & other details and submission of bid quotation/bid will be through the site <http://wbtenders.gov.in> only.

### SCOPE OF WORK FOR ROAD PROJECT.

- 1) Detail survey of the proposed road with 50 m intervals using Total Station (For fixing road alignment)
- 2) Detail survey of material inventory to be done for the materials to be used in road construction.
- 3) Traffic Survey (3 days Traffic census).
- 4) Soil investigation including CBR, LL, PL, PI value, soil gradation etc.
- 5) Design of pavement, culverts etc to be done based on relevant IRC & IS codes as necessary.
- 6) Estimate & SOQ to be prepared based on current PWD (Roads) schedule of rates with details rate analysis.
- 7) Key Plan, Details alignment Drawing, cross sectional & long section drawing with 50 m interval, Structural analysis & Detail Drawing of CDs & Protection work to be submitted along with DPR.
- 8) Total 5 (Five) sets of DPR with drawing (in A3 size page) to be submitted along with the soft copy of the DPR.
- 9) DPR should be prepared as per specific format as supplied by the Undersigned time to time.
- 10) Any other requirements laid by the concern department.

### SCOPE OF WORK FOR BUILDING PROJECT.

- 1) Detail survey report of the proposed construction area (including Contouring) using Total Station.
- 2) Soil investigation report (details of tests required will be intimated in the work order), to be submitted.
- 3) Recommendation of Foundation.
- 4) Structural Design using STAAD (Version 8vi or above), softcopy (input & output) of the file to be submitted.
- 5) Estimate & SOQ to be prepared based on current PWD (Building) schedule of rates with details rate analysis.
- 6) Detailed drawings (Plan of every floor, Front side elevation, Section from two direction (one section must cut the Staircase & Lift well), Roof Plan, Site plan, Contour Map, detail of Foundation, Detail Structural Drawing (with reinforcement), Detailed working Drawing, etc) to be submitted along with DPR.
- 7) Total 5 (Five) sets of DPR with drawings to be submitted along with the soft copy of the DPR.
- 8) Any other requirements laid by the concern department.

### SCOPE OF WORK FOR BRIDGE PROJECT.

- 1) Detail survey report of the proposed construction area (up to 200 m Upstream & Downstream of the proposed site) using Total Station.
- 2) Soil investigation report (details of tests required will be intimated in the work order), to be submitted.
- 3) Recommendation of Foundation & Type of Bridge.
- 4) Structural Design using STAAD (Version 8vi or above), softcopy of the file to be submitted.
- 5) Estimate & SOQ to be prepared based on current PWD (Roads & Bridge) schedule of rates with details rate analysis.
- 6) Detailed drawings of Foundation & Structure to be submitted along with DPR.
- 7) Waterway vetting from the Irrigation & Waterway Deptt.
- 8) Total 5 (Five) sets of DPR with drawings to be submitted along with the soft copy of the DPR.
- 9) Any other requirements laid by the concern department.

### SCOPE OF WORK FOR OTHER PROJECT.

- 1) Detail survey report of the proposed construction area (including Contouring) using Total Station.
- 2) Soil investigation report (details of tests required will be intimated in the work order), to be submitted.
- 3) Recommendation of Foundation.
- 4) Estimate & SOQ to be prepared based on current PWD (Building) schedule of rates with details rate analysis.
- 5) Total 5 (Five) sets of DPR with drawings to be submitted along with the soft copy of the DPR.
- 6) Detail survey of material inventory to be done for the materials related to specific project.
- 7) Key Plan, Details alignment drawing, cross sectional & long section drawing with 50 m interval, Structural analysis etc.
- 8) Any other requirements laid by the concern department.

### Terms and Conditions

1. It shall be deemed that all the quotationers have thoroughly read and understood the terms and conditions.
2. The intending agencies must have sufficient technical knowhow and previous experience of similar nature of work. They have to submit Credential Certificate from Executive Engineer or equivalent competent authority within the last 5 (five) years.
3. The quotationer must submit the copies of following documents:
  - (i) PAN Card, (ii) IT return of AY 2015-16/2016-17, (iii) Up to date P. Tax Challan, (iv) Valid Trade License, (v) Service Tax Certificate & VAT registration certificate along with latest VAT return (optional).
4. Supporting documents in respect of Technical Manpower engaged/employed in his organisation to be submitted with the quotation.
5. Each intending quotationer shall have to deposit an **earnest money of Rs. 20,000.00. (Rupees Twenty Thousand)** through Bank Draft in favour of **Siliguri Mahakuma Parishad. The same should be documented for e-quotation & virus free scanned copy must be uploaded. Back dated EMD will not be entertained.**
6. **One agency may participate one or more category of work as mentioned in the annexed list. In such case they have to deposit the EMD separately for each category.**
7. The acceptance of the lowest quotation shall not be treated as the final acceptance of the bid.

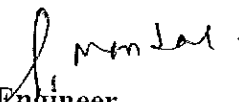
8. Separate quotation to be dropped for each category.
9. Three numbers of Agencies will be empanelled in each category.
10. Rate should be quoted in "Rs. Per Km" for road work.
11. Empanelment of 03 (three) agencies in each category will be made out of the participating bidder depending upon the rate quoted by the lowest quotationer (L1). For each case they have to make an agreement with Siliguri Mahakuma Parishad authority by terms and conditions as laid in the notice.
12. **Release of Payment:-**
  - a. After submission of DPR (includes checking & scrutinising from this end) ----- 20% of contract amount
  - b. After vetting from competent Authority ---- 60% of contract amount
  - c. After starting of the work ----- 10% of contract amount
  - d. After Successful completion of the project ---- 10% of contract amount
13. Payment will be made subject to availability of fund.
14. Deduction of Income tax, VAT & Service Tax will be made at Source in accordance with the existing rules / orders.
15. Both Technical Bid & Financial Bid should be submitted in Technical & Financial Folder concurrently duly digitally signed by the Quotationer only through <http://www.wbtenders.gov.in>.
16. Original copies of all documents have to be submitted on demand by bidder at the time of Scrutiny of Technical Bid otherwise quotation will summarily be rejected.
17. SBD will be supplied by the Undersigned after acceptance of the Bid.
18. Original copy of Earnest Money will be deposited by the successful quotationer before issuance of LOA.
19. Neither any Mobilization Advance nor any Secured Advance will be allowed.
20. Date & Time Schedule:-

Sl. No.	Particulars	Date & Time
1.	Date of uploading of NIQ document (online)	11.01.2017 from 12.00 noon.
2.	Start Date of downloading of documents (online)	11.01.2017 from 12.30 p.m.
3.	Last date of downloading of documents (online)	18.01.2017 up to 5.30 p.m.
4.	Start date of submission of Bid (online)	11.01.2017 from 01.00 p.m.
5.	Last date of submission of Bid (online)	18.01.2017 up to 6.00 p.m.
6.	Date of opening of Technical Bid (online)	19.01.2017 up to 12.00 noon
7.	Date of Scrutiny of Technical Bid (offline)	20.01.2017 up to 2.00 p.m.
8.	Opening date of Financial Bid (online)	20.01.2017 up to 3.00 p.m.
9.	Date of Scrutiny of Financial Bid (offline)	20.01.2017 up to 4.00 p.m.

21. Release of EMD: EMD of the entire unsuccessful bidder will be released by Siliguri Mahakuma Parishad Authority after receiving a prayer from them.
22. The EMD of the qualified bidder should be converted to Security Deposit against empanelment which will be refunded after completion of the Agreement Period.
23. The willing tenderers may remain present at the time of evaluation of Technical & Financial Bid in presence of TSC.
24. A quotationer's bid will be out rightly rejected with a forfeiture of his E.M.D. if it comes to the notice of the Tender inviting authority during scrutiny that the credential or any other papers of the tenderer are manufactured or fabricated, etc.
25. Blacklisted agencies from any Govt./Semi Govt./Local Body or Private Firm cannot participate in this bid.
26. If noticed that any penal action has been initiated against the agency i.e. the quotationer/bidder his bid will be summarily rejected.
27. There shall be no provision of Arbitration.
28. Successful Tenderer will have to submit duly filled up SBD along with BOQ within 7 (seven) days from the date of receipt of LOA with depositing Processing Fee as prescribed in LOA.

Failure to do so will be liable to Termination / Rejection of Quotation with for feature of EMD without any reference to the quotationer. Sri Prakash Sen, Assistant Cashier, will receive Processing fee.

For further details, Office of the District Engineer, Siliguri Mahakuma Parishad may be contacted on any working day during hours for the entire period of bid submission only.

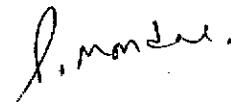
  
District Engineer  
Siliguri Mahakuma Parishad

Memo No. 43/1(25)/DPR/S.M.P.

Dated. 11.01.2017

Copy forwarded for information & wide circulation to:-

1. The Sabhadhipati, Siliguri Mahakuma Parishad.
2. The Sahakari Sabhadhipati, Siliguri Mahakuma Parishad.
3. The District Magistrate, Darjeeling & the Executive Officer, Siliguri Mahakuma Parishad.
4. The Karmadhakshya, PKOPS Samity, Siliguri Mahakuma Parishad.
5. The Chairman, District Panchayat Council, Siliguri Mahakuma Parishad.
6. The Member (All), Siliguri Mahakuma Parishad.
7. The Additional Executive Officer, Siliguri Mahakuma Parishad.
8. The Secretary, Siliguri Mahakuma Parishad.
9. The FC & CAO, Siliguri Mahakuma Parishad.
10. The District Project Officer, Sarva Siksha Mission, Siliguri.
- 11-14. The Block Development Officer, Matigara/Phansidewa/Naxalbari/Kharibari Development Block.
15. The Assistant Engineer (All), Siliguri Mahakuma Parishad for necessary action.
16. The Sub-Assistant Engineer (All), Siliguri Mahakuma Parishad for necessary action.
17. Sri Writtom Das, DIA / Sri Anindya Ghatak, Computer Assistant, Statistical Cell, SMP, with a direction to take all steps for Uploading, Opening Technical Bid & Financial Bid etc. Of this notice consultation with the Undersigned and submit necessary soft / hard copies for finalization of quotation. Utmost care should be taken as per norms & any query regarding web site vision or any other matter related to web publication be instantly attended too.
18. Sri B.K. Ekka, UDA, SMP, with direction to take necessary steps in preparation of bid evaluation sheet.
19. Miss Soma Dutta, L.D.A. for necessary action.
20. Sri Sanjib Deb, Typist (English), Siliguri Mahakuma Parishad. He is requested to prepare BOQ of the relevant matter and hand over it to the concerned Assistant Engineer/Sub-Assistant Engineer and attend any query regarding the subject.
21. Sri Prakash Sen, Assistant Cashier take necessary action regarding processing fees and issuance of SBD.
22. The Editor, The Echo of India, Siliguri with a request to publish enclosed abridged notice in your Daily News Paper within minimum space on 12.01.2017.
23. The Editor, Uttar Banga Sambad, Siliguri with a request to publish enclosed abridged notice in your Daily News Paper within minimum space on 12.01.2017
24. Sahaj Tathya Mitra Kendra, SMP, with request to publish the notice in the SMP Website.
25. Office Notice Board.

  
District Engineer  
Siliguri Mahakuma Parishad