

**OFFICE OF THE SILIGURI MAHAKUMA PARISHAD**  
**P.O. SILIGURI :: DIST. DARJEELING**  
**NOTICE INVITING SEALED QUOTATION FOR FINANCIAL RATE**  
**N.I.Q. NO. 07 OF 2017-18**

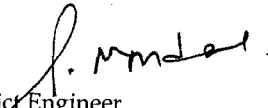
**3rd Call**

Sealed Tender for furnishing rates are hereby invited from the bonafide Suppliers and Agencies for supply of Stationery Materials & Computer Cartridge for the office of Siliguri Mahakuma Parishad for the financial year 2017-18. The Sealed Quotation should be submitted to this office on the working days during office hours, on and from 10.10.2017 to 23.10.2017 upto 3.00 p.m. and it will be opened on the same day i.e 23.10.2017 at 3.30 p.m. The sealed bid tender should be dropped into the Tender Box kept in the office chamber of the District Engineer, Siliguri Mahakuma Parishad.

Interested Supplier/Agencies shall submit copies of their Pan Card, I.T. Return (Assesment Year 2016-17/2017-18), GSTIN ( 15 digit no.), Trade License, Professional Tax clearance certificate etc. and on Earnest money of Rs.5,000/- (Rupees Five thousand) only in the form of Demand Draft in favour of the , Siliguri Mahakuma Parishad. The rate should be quoted in rupees against each item (whichever applicable) in clear, unambiguous terms both in figure and in words.

**Terms & Conditions :-**

1. The rate quoted should be inclusive of transportation cost to Siliguri Mahakuma Parishad Administrative Building .
2. Successful Agency (ies) may have to produce originals of their GSTIN, P.T. Clearance, for verification before issue of engagement order(s).
3. Interested Printing Preses should have its office/ place of business within 8 km. of Siliguri Mahakuma Parishad
4. Interested Suppliers/Agencies should be ready at call to deposit with this office refundable sample of Printing Materials (whatever sought for) when called for producing the same sample so deposited will be non refundable.
5. Earnest Money in the form of demand draft should post dated from the date of issue of this tender notice.
6. The Printing Materials shall have to be supplied to the office of Siliguri Mahakuma Parishad on the supplier's own cost in good condition.
7. The Printing Materials may be returned, if the supplied Materials are found to be damaged/defective or of below quality.
8. The undersigned reserves every right to accept or reject any tender without assigning any reason what so ever.
9. The Printing Materials should be supplied within the stipulated date. Failing which penalty @1% of quoted amount will be imposed.

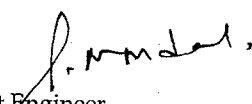
  
District Engineer  
Siliguri Mahakuma Parishad

Memo No 1418 /1(13)/VI-3/S.M.P./15

Date 10-10-17

Copy forwarded for information to :

1. The Sabhadhipati, Siliguri Mahakuma Parishad
2. The Sahakari Sabhadhipati, Siliguri Mahakuma Parishad
3. The Executive Officer, Siliguri Mahakuma Parishad
4. All Karmadhyaksha, Siliguri Mahakuma Parishad
5. The Adhyaksha, Siliguri Mahakuma Parishad
6. The Secreary, Siliguri Mahakuma Parishad
7. The F.C. & C.A.O., Siliguri Mahakuma Parishad
8. The District Engineer, Siliguri Mahakuma Parishad
9. The Commissioner, Siliguri Municipal Corporation, Siliguri
10. The Sub-Divisional Officer, Siliguri
11. The Sub-Divisional Information & Cultural Officer, Siliguri
12. Smt. Anghrija Basu Bhattacharya, SAHAJ TATHYA MITRA KENDRA, S.M.P., with requested to publish in the Web Site of Siliguri Mahakuma Parishad.
13. Office Notice Board

  
District Engineer  
Siliguri Mahakuma Parishad