



SILIGURI MAHAKUMA PARISHAD  
3, HAREN MUKHERJEE ROAD,  
SILIGURI-734001

Phone-0353-2523301/0353-2433175, Fax 0353-2433997.

Memo No: ..... 105./Auction /SMP

Dated: ..... 15.....01.2020

## 5<sup>th</sup> Call

### N.I.Q-03(Auction)

Sealed bids are hereby invited from bonafied resourceful bidders having experience in similar nature of works for the Auction sale of different old/unserviceable/condemned items like chairs/tables/sofa & other office items lying in the premises of Siliguri Mahakuma Parishad as detailed in the annexed list 'as & where is' basis.

#### Terms and Condition of Auction Sale

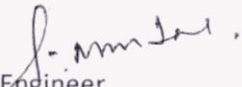
1. It shall be deemed that all the bidders have thoroughly read and understood the terms and conditions of the auction before bidding. It will also be deemed that all the bidders have inspected the items prior to the Auction(enclosed as **Annexure A**) and have satisfied themselves with the full particulars of the same. No objection or claim of any nature whatsoever shall be entertained after the conclusion of the auction. The sealed bids should reach the office as mentioned in the manner below.
2. The acceptance of the highest bid shall not be treated as the final acceptance of the bid until and unless the bid money is deposited by the highest bidder.
3. From the date of issue of the lifting order by the authority for lifting the items sold to the purchaser to the last day for their lifting by the purchaser, the items auctioned will remain at the entire risk, account responsibility and expenses of the purchaser.
4. The successful bidder shall have to deposit the full auctioned value (bid money) within 7(seven) days of the issue of letter of acceptance failing which the earnest money shall stand forfeited to the Government and the bidder shall be debarred from participating in any auction under this authority for a minimum period of one year.
5. The sealed bids received will be opened in presence of participating bidders.
6. Each intending bidder shall have to deposit an earnest money of Rs. 2,000.00 (Rupees Two Thousand only, through Bank Draft in favour of Siliguri Mahakuma Parishad.

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7. Earnest money of the successful bidder will be converted into Security Deposit upto the period as laid in Point No. 10. The earnest money of all bidders will be refunded after opening of the bids.
8. If the highest bid in the opinion of the Auction committee does not appear to be satisfactory, the Auction committee reserves the right of holding fresh bid.
9. Each bidder or his authorized representative shall have to remain present at the time of opening the bid, so that table bid may be finalized if occurs, after opening the bid.
10. On receipt of the full bid money after acceptance, the Auction committee will issue the order for lifting the items so auctioned to the highest bidder. The auctioned items must be lifted from the premises within the stipulated time ie within 10 days of issue of the lifting order by the authority. In case of any damage to the public property during lifting and transportation of the same, the cost towards rectification/ renewal of the property shall be recovered from the bidder on the basis of estimate prepared by this office.
11. After completion of the lifting work, as per specification laid hereunder and full satisfaction of the authority, the security money as deposited in the form of earnest money by the successful bidder will be refunded without any interest.
12. If the materials are not lifted wholly from the site within the stipulated time (10 days of lifting the material will become the property of Government and the entire bid money deposited by the purchaser including the security deposit shall be forfeited to the Government.
13. Failure on the part of any bidder to observe and abide by any or all the above noted terms and conditions will disqualify him to become an eligible bidder and his security deposit or part there of as necessary may stand forfeited to the Government.
14. The Auction Committee reserves the right to reject any or all the bids without assigning any reason.
15. The intending bidder is required to quote rate in figure as well as in words clearly.
16. Intending bidder will have to enclose self attested Photocopies of the following items at the time of dropping of their bid documents :
  - i) P. Tax Challan for the current year.
  - ii) PAN Card,
  - iii) Income Tax return Certificate for A.Y. (2018-19)
  - iv) G.S.T. registration certificate
  - v) Voter Card/ Aadhaar Card
  - vi) Rate Offered in the auction papers.All original documents shall have to be produced at the time of collection of Auction paper.

17. Intending bidders may collect the Auction Papers from the office:

01	Starting date of issue and dropping of auction papers	17.01.20 to 28..01.20 (During office hours)
02	Last date of receipt of auction papers along with offer rate & bid document	28..01.20 (Upto 3.00 P.M)
03	Date of opening of bids	28.01.20 (Upto 3.30 P.M)

Sealed bids should be addressed to the District Engineer, Siliguri Mahakuma Parishad along with deposit money and amount offered written both in figure and words **(in enclosed format)** & must dropped in the tender box kept in the chamber of the District Engineer, Siliguri Mahakuma Parishad.

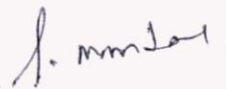
  
District Engineer  
Siliguri Mahakuma Parishad

Memo No: 105(29)/Auction/SMP

Dated: 15.....01.2020

Copy forwarded for kind information to:

1. The Sabhadhipati, SiliguriMahakumaParishad.
2. The District Magistrate, Darjeeling.
3. The District Magistrate, Darjeeling & Executive Officer, Siliguri Mahakuma Parishad.
4. The Adhyaksha, District Council, Siliguri Mahakuma Parishad.
5. The Sahakari Sabhadhipati, Siliguri Mahakuma Parishad.
6. The Karmadhyaksha \_\_\_\_\_ All, Siliguri Mahakuma Parishad.
7. \_\_\_\_\_ Member, (All), Siliguri Mahakuma Parishad.
8. The Sub-Divisional Officer, Siliguri with a request to display in his office Notice Board.
9. The Secretary, Siliguri Mahakuma Parishad.
10. The Executive Engineer, WBSRDA, Siliguri Mahakuma Parishad.
11. The District Engineer, Siliguri Mahakuma Parishad.
12. The FC & CAO, Siliguri Mahakuma Parishad.
13. The Office Superintendent, Siliguri Mahakuma Parishad.
14. The Accountant, Siliguri Mahakuma Parishad.
15. Smt. U. Sinha, LDA Siliguri Mahakuma Parishad.
16. Sahaj Taty Mitra Kendra, Siliguri Mahakuma Parishad for uploading in SMP website.
17. Notice Board, Siliguri Mahakuma Parishad.

  
District Engineer  
Siliguri Mahakuma Parishad

FORMAT FOR QUOTING AUCTION BID

In respect of Auction Notice No. \_\_\_\_\_ of Siliguri Mahakuma Parishad.  
Sri /Smt. .... (Name of the Agency) do hereby agree  
to offer my bid for the above mentioned items of Auction, which have been inspected  
and verified thoroughly by me. I have quoted Rs. ( in figure) .....  
Rupees (in words) .....  
..... only for the items in the Annexed A

&

I also do here by deposit an amount of Rs. .... as Security deposit  
and I am submitting a bank draft no. ....Date.....Bank.

Further, I do hereby agree that my Security Deposit will be forfeited if I fail to lift and  
clear the site in all respect within the stipulated date.

Name of agency:

Mailing Address:

Contact No.....

Signature of the Agency with seal.